

Hill Top School; Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact

Mrs Judith Thompson, Assistant Head teacher

Telephone; 01914692462 Email: judiththompson2@gateshead.gov.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Post 16 Event including providers	WRL curriculum opportunities	WRL curriculum opportunities

	Autumn Term	Spring Term	Summer Term
	and employers WRL curriculum opportunities		
Year 9	Post 16 Event including providers and employers WRL curriculum opportunities	WRL curriculum opportunities	WRL curriculum opportunities
Year 10	Post 16 Event including providers and employers. NE Skills Event further education/training and employment information event WRL curriculum opportunities Independent Living modules (PfA)	WRL curriculum opportunities Independent Living modules (PfA) Arts Award – meeting Professionals in the Arts	WRL curriculum opportunities Independent Living modules (PfA)
Year 11	Post 16 Event including providers and employers. NE Skills Event further education/training and employment information event WRL curriculum opportunities Independent Living modules (PfA)	WRL curriculum opportunities Independent Living modules (PfA) Arts Award – meeting Professionals in the Arts	WRL curriculum opportunities Independent Living modules (PfA)
Year 12	Post 16 Event including providers and employers. NE Skills Event further	WRL curriculum opportunities Employability modules	WRL curriculum opportunities Employability modules

	Autumn Term	Spring Term	Summer Term
	education/training and employment information event WRL curriculum opportunities Employability modules		
Year 13	Post 16 Event including providers and employers. NE Skills Event further education/training and employment information event WRL curriculum opportunities Employability modules	WRL curriculum opportunities Employability modules	WRL curriculum opportunities Employability modules

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the above named person.

Approval and review

Approved *[date]* by Governors at Curriculum and Standards Committee

Next review: *[date]*

Signed: *[name]* Chair of Governors

[name] Head teacher